



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**RAVIKANT RAGIT PRASHASKIYA MAHAVIDYALAYA,
RAMTEK**

AT. MOUDA ROAD RAMTEK, POS. NAGARDHAN, TAH. RAMTEK, DIS.
NAGPUR, 441106.

441106

www.rradministrative.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Ravikant Ragit Prashashkiya Mahavidyalaya, Ramtek is affiliated with Kavikulguru Kalidas sasnkrit university Ramtek on 18 July 2001. This institution is organized by Disha Bahudeshiy shikshan paryatan va paryavaran vikas sanstha ramtek. It was founded by the great visionary Mr. Ravikant Vithhalrao Ragit with the purpose to the tribal and rural population in and around Ramtek. The institution is on 29 June 2001 recognized by the government of Maharashtra it is recognized by the UGC under section 2(f) UGC Act 1956. The institution is registered under All India Survey of Management information system (MIS) of the government of Maharashtra. From its humble beginnings, the institution has come a long way. Today it is a leading institution at Ramtek which provides B.A. Civil services course.

Vision

To provide excellent academic orientation to the learners coming from the rural areas so as to make them useful citizens of the nation.

Mission

To develop professional attitude and competent learners in the chosen areas of learning.

1.2 Strength, Weakness, Opportunity and Challenges (SWOC)

Institutional Strength

1. The greatest strength of the institution is syllabus of civil services degree course which helps students to prepare for all government exam.
2. The institution has consistent excellence in sports which is indicated by increasing no. of students receiving medals and prize in university sports.
3. The beautiful and green campus of 3.176 acre.
4. The institution has good infrastructure and facilities.
5. Numbers of girl's students are consecutively increasing.
6. Sufficient availability of books in library.
7. Actively working of NSS unit

Institutional Weakness

1. Lack of sufficient financial resources
2. Lack of qualified teaching staff.
3. Lack of software for the academic and administrative management system.
4. Locational disadvantage

Institutional Opportunity

1. After accreditation ample opportunities for further development.
2. Hundred present ICT enable teaching.
3. Introduction of job and skill oriented courses for rural and tribal students.

Institutional Challenge

1. Inadequate grant-in-aid for the creation at capital assets.
2. Vast student diversity : economic, social, educational and cultural.
3. Increasing drop out at girls due to early marriage in rural and tribal society.
4. It is challenging for us to prepare rural students for administrative service as there is no study environment in their house and village too.
5. Lack of placement opportunities and employability due to rural region.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Ravikant Ragit Prashaskiya Mahavidyalaya, Ramtek is affiliated to Kavikulguru Kalidas Sanskrit University, Ramtek. College has clearly defined its vision and mission statements that integrate the current education policy.

College, in tune with the university academic Calendar, prepares annual academic calendar and keep adherence with it for effective curriculum delivery and transition the college provides and enriched library with online resources most of the programs provide experimental and participating learning through projects, educational tour and continuous evaluation through seminars, workshops, group discussions, college test and practicals.

Academic flexibility is provided through elective courses in undergraduate program. Institute conducted internal/external academic audit and submitted its report to the college development committee for appropriate consideration. The curriculum takes care of overall development of the students. All cross cutting issues such as human values, professional ethics, gender sensitization and environment sustainability have been integrated in the curriculum. Stake holders feedback system is effectively implemented. Feedback are helpful for revision, redesign and to enhance learning effectiveness.

Teaching-learning and Evaluation

The institution is fulfilling its mission by giving admission to socially, economically and educationally deprived students. Average percentage of enrolled student is 99.89 % in assessment period. **We are taking the admissions to our institute as per the universities guidelines i.e. 1st come 1st Admission. there is no**

reserve category wise admission rule is applicable here. There is large scale diversity in the learning levels of the students. For addressing this problem of diversity, the institution has initiated so many remedial measures. The appointment of the principal are subject to the approval of the university and the appointment of the teachers are done at college level . The average teaching experience of teachers is more than 5 years.

With the adoption of semester – pattern, the teaching-learning process has become more participatory in nature. Ensure active participation of the learner. The institution since its beginning till date has been consistently making it mark in the university examination.

Research, Innovations and Extension

The institution has organizing number of Extension activity in the neighboring villages. These activities includes Cleanliness Campaign, environment awareness, Water Conservation, Superstition elimination ,anti-dowry , Child labor, health Camp, Yoga Camp, minority, Constitution, Vting awareness Campaign and so on.

All students of our institute as well as volunteers of national Service schemes actively participating in all the activities mentioned above.

The institution has functional MOU with Damayantitai Deshamukh B.Ed. College, Ramtek for faculty exchange, student exchange and other academic collaborative activities during the last five year.

Infrastructure and Learning Resources

The institution has adequate infrastructure facilities for teaching –learning performances like classrooms, common room for girls, hall and the well-constructed building in a sprawling campus of 3.187 acres. The institute has I.C.T. lab with projectors and screen. There are 9 computers with high speed internet Wi-Fi facility for student and teachers. The institute has well equipped Library which includes nearly 1545 books, daily newspaper, number of magazines. The library includes one computer with koha software which helpful for students and teachers to find books and helpful to librarian to maintain proper record. The institution has vast playground for sport games and one hall for cultural activities. The institute has badminton court. The institution every year organizes annual day function as a big cultural events in a hall which gives ample opportunity to explore and display the artistic talents of students.

Student Support and Progression

The institution has an effective students support mechanism such as student’s council, student’s grievance Redress cell, anti – Ragging cell, woman’s cell, career guidance for competitive examinations, remedial coaching, yoga and meditation, induction program for fresher and farewell program for the out – going students.

The institution published the news and information about the curricular activity in local newspaper. Celebrates annual sports day and annual social gathering for their sports and artistic potentials. The institution encourages and ensure maximum participation of students in all the activities of the institution.

About 70% of the students are benefitted by various scholarships. The institution has recently started one

alumni association. The institution continuously felicitates meritorious students.

Governance, Leadership and Management

The institution has an effective leadership and co-ordinative and participative management mechanism for fulfilment of its vision and mission. All staff members are working hard for the success of SSR. Inclusion of the institution under 2(f) and submission of IIQA is the result of the strategic plan of management and teachers too. The institution has successfully completed the process of temporary affiliation with the university.

The institution supports fully various welfare measures for the staff.(Kindly refer 6.3.1) The institution has a proper mechanism of audit. There is an admirable coordination between the sanstha management, Principal and all staff of the college which implements quality related policies and plans effectively for quality improvement.

One year back we have launched IQAC Cell at our institute. Under this cell, we conduct various meetings for the improvement of the institution.

Institutional Values and Best Practices

Institutional Values and Social Responsibilities includes gender audit and measures for promotion of gender equity. The institute has no gender audit but institute promotes gender equity by organizing different program like international women day, lectures on women issues and competitive exams. The institute also promotes girls students for participation in sports. The institute ensures good facilities for girls which includes common room, CCTV camera, well maintained toilets. Likewise institute have not environmental and energy audit but institute continuously arranged different programs for promotion of green campus and energy conservation. Two separate dustbin for degradable and non-degradable waste are using , posters of SAY NO TO PLASTIC, SWITCH OFF LIGHTS WHEN NOT IN USE are putted on the wall of classroom, teacher room and other places. The institute also performed various activities on environmental promotion and social responsibilities inside and outside campus during last 5 years. Institute has good efforts in providing inclusive environment among students and employees by organising program like Ganesh Utsav Program, Cultural Program, Marathi Language Day, Hindi Language Day, and Sanskrit 10 day workshop lectures on Constitutional Rights, Competitive Exams, and Career Guidance on Higher Education. “To create awareness among rural students about administrative and civil services exam” and “Developing a personality and character of students through NSS” are two best practices. Our institute offers BA civil services 3 years degree course which is differ from normal BA and that is our distinctiveness. Therefore our institution was established with the aim of creating awareness of administrative and civil servant exams amongst rural students so that their participation in administration can increase.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	RAVIKANT RAGIT PRASHASKIYA MAHAVIDYALAYA, RAMTEK
Address	AT. MOUDA ROAD RAMTEK, POS. NAGARDHAN, TAH. RAMTEK, DIS. NAGPUR, 441106.
City	Ramtek
State	Maharashtra
Pin	441106
Website	www.radministrative.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	RAVIKANT VITTHALRA O RAGIT	07114-7887765021	9112037751	-	rracollege@yahoo. com
IQAC / CIQA coordinator	Dnyaneshwar Vitthalrao Neware	-	9325263329	-	dneware89@gmail. com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details				
State	University name		Document	
Maharashtra	Kavi Kulguru Kalidas Sanskrit Vishwavidyalaya		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	31-08-2023		View Document	
12B of UGC				
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Appr oval details Instit ution/Department programme	Day,Month and year(dd-mm- yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	AT. MOUDA ROAD RAMTEK, POS. NAGARDHAN, TAH. RAMTEK, DIS. NAGPUR, 441106.	Rural	3.187	494

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Civil Services,Sanskrit English History Sociology Sanskrit Literature Marathi literature political science	36	twelfth pass	Marathi	240	239

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				12			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				12			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				10			
Recruited	0	0	0	0	0	0	0	0	6	4	0	10
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	6	2	0	8
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	1	0	4
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	3	0	6
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	Others	Total
		1	2	0	3

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	251	0	0	0	251
	Female	247	0	0	0	247
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	44	25	21	16
	Female	21	24	28	21
	Others	0	0	0	0
ST	Male	66	53	54	28
	Female	55	43	46	41
	Others	0	0	0	0
OBC	Male	224	139	119	93
	Female	121	144	146	131
	Others	0	0	0	0
General	Male	20	24	17	1
	Female	18	15	10	2
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		569	467	441	333

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	as per the university guidelines as well as NEP guidelines we will start interdisciplinary education from the new upcoming session.
2. Academic bank of credits (ABC):	From all 498 students more than 60% students have done their ABC Id's yet. Rest students are also following the process of ABC ID. percentage of ABC Id's will reach to 100 very soon.
3. Skill development:	We have arrange one skill development program at our college. With the help of these program we are going to provide knowledge to our students about the ICT.
4. Appropriate integration of Indian Knowledge	We had arranged 7days workshop on sanskrit

system (teaching in Indian Language, culture, using online course):	communication. So that our students will aware with the mother language of all other languages i.e. sanskrit. Our syllabus also includes some program such as sanskrit and sanskrit literature. with the help of these programs our students are getting knowledge of indian culture.
5. Focus on Outcome based education (OBE):	YES.
6. Distance education/online education:	not yet.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Yes, one program was recently conducted on 25th january 2024 on the event of National Voter's Day. We have conducted so many competitions on voter's day such as essay and drawing competitions. We have also conducted one day seminar at our college on the topic of voters awareness. This seminar was guided by Nayab-Tahsildar of Ramtek Mr. Mahesh Kuldiwar.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	One rally was organized by our college at the nearest village based on election awareness.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Yes.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
569	466	441	333	342

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 15

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
9	8	9	8	6

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
57.49	26.98	21.97	42.38	17.27

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Ravikant Ragit Prashaskiya Mahavidyalaya, Ramtek is affiliated to Kavikulguru Kalidas Sanskrit University, Ramtek. College has clearly defined its reason and mission statements that integrate the current education policy the institution of first U.G. programme B.A. Civil Service semester pattern is introduced in this programme.

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File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 0

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The Institution conducts the following programs apart from the cross core courses in order to address the issues of Gender, Environment and Sustainability, Human values and Professional ethics.

- 1.Environmental programs
- 2.Gender sensitization
- 3.Yoga, Meditation, Morning assembly and prayer etc.
- 4.Sports activities and career guidance programs.

1.Environmental Programmes :-

In academic year the institution conducts various environmental awareness programs these programs and activities throws open to the students available of the challenges such as environmental pollution protection of the environment global warming deforestation plastic free environment sustainable development water conservation etc.

Environmental Awareness ctivities :-

The institution provides awareness to students about the importance of environment and sustainability by taking following activities.

- 1) Tree plantation in the campus and of the campus.
- 2) Water conservation through rainwater harvesting.
- 3) Protection of the saplings inside the campus.
- 4) Awareness programs for the students and villagers.
- 5) Sustainable development without destroying nature.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.2.1 Number of students undertaking project work/field work / internships	
File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1	
<p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p>Response: C. Feedback collected and analysed</p>	
File Description	Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 99.9

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
279	174	188	146	180

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
280	174	188	146	180

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 95.37

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
130	72	88	64	79

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
131	82	88	68	85

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 63.22

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The modern system of education is student-centric and therefore envisages student-centered classrooms rather than the old and traditional teacher centered-classrooms. Consequently, students have become the most important stakeholders in the whole system. Learning has now become a pleasurable and mutually benefitting experience rather than the monotony of the past. Therefore, new methodologies have been introduced day after day with the help of advancing technologies. The Internet, ICT tools, the projector, the computer and the android phone have revolutionized the whole business of learning and teaching.

The college caters to the needs of the students of Ramtek and adjoining villages. This is a significant point because the students taking admission here have been taught in the traditional classrooms for a long time (secondary and higher-secondary) and this has become a major hurdle for them to accept the new change.

Effective teaching-learning process is the focus of the institution. In order to achieve this, we encourage the students to shift from the traditional methods to student- centric methods. The following initiatives are taken for this which are really challenging to us.

Experiential learning is the process of learning through experience and is more specifically defined as “learning through reflection on doing.” It involves mainly three major aspects- doing, reflecting and modifying. In addition to the traditional lectures, the students are encouraged to do group activities, debates, games, problem-solving sessions, story-telling sessions and other activities related to the subject. The students are also encouraged to acquire skills, knowledge and experience outside the classroom.

Participative learning is encouraged in the institution at different levels. Home-assignment is one of the most important participative learning methods adopted by all the teachers of all subjects. The homeassignments are evaluated by the teachers and suggestions for further improvement are given. The teachers also recommend a list of reference books with the help of which students can gather more information.

Problem-solving methodology includes interactive sessions with the students.they are accessible to the students for interaction.

Modern research has shown that the main objective of teaching is passing on the information and knowledge to the minds of the students. There are various teaching methodologies. The traditional method of chalk-talk method has now become obsolete and insufficient. Instead, innovative methods of teaching and learning are used nowadays. Innovation is in fact a continuous process. It is closely associated with creativity too. Any method using computers, ICT tools, Internet and other audio-visual techniques can be called innovative teaching method. It may be noted here that innovative methods vary from subject to subject, teacher to teacher, region to region because it is inseparably connected to the creativity of both the teacher and the student. Innovative and creative teaching learning methods are practiced in our institution in the following ways:

1) **Seminars & Debates:** - The students are encouraged to conduct seminars and debates in the classroom on topics of their choice.

2) **e-resources through internet:** - Many teachers forward study materials and instructions to the WhatsApp groups of the students.

3) **Online mode**

Conducting online classes through Zoom, Google Meet, Use of different tools like Blog writing, Use of WhatsApp groups, sharing of e-resources with students, sharing different links with students all these efforts are made by teachers to enhance learning of the students. Various online assessment tools like google forms.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 78.43

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
12	11	10	9	9

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 25

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	2	1	1

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms**2.5.1**

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Institution level internal assessment is a continuous and comprehensive activity. The entire process is healthy and transparent. The performance level and mark obtained by each students is recorded and communicated to the students. The testing pattern is different in different subject. In subject like English it is more frequent and often done with the help of audio – visual aids.

Mechanism of internal assessment is transparent and robust because the internal assessment mark are shown in the university mark list of the students separately. Evaluation of the students is done by the concerned subject teachers on the basis of parameters like A) attendance b) overall performance c) written assignments d) oral examination and E) presentation in the class. The internal assessment mark are sent to the university online. The final result of the students is declared on the basis of his score in healthy system of internal assessment, the situation could achieve consistently good academic performance of the students with less absenteeism and drop – out the affiliating university, K.K.S. university Ramtek has a transparent and time – bound examination related grievance

redressal system. As per this system, the institution extends support to such students who are aggrieved of the evaluation of their answer books. The application are forwarded to the examination department of the university. The students get photocopies of their answer books. If the students find that it is a case of under – valuation, he/ she can go for revaluation of the answer books. The result of revaluation is publish with in a stipulated time. The mechanism is transparent, time – bound and efficient.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The institution has a single programme in undergraduate level. It offer the B.A. civil service degree programme of three year. The institution offer two languages two compulsory subject and five optional subjects History, sociology, political science, Sanskrit literature and Marathi literature. The three year degree course consist of four compulsory subjects and two optional subjects. The vision and mission of the institution is clearly stated and displayed in the institutional website.

The students who successfully compete the B.A. civil services Degree course can continue higher education that is a post graduate Degree course in any one of the subject at U.G. level. A Graduate Student is also eligible to appear for wide variety of competitive examination such exams in UPSC, MPSC, Banking, Railway and other services Talathi, Journalism, Law, Historical research and social science research etc. the course outcome can be stated as follows:

- A graduate in Arts and social science has a three years stint with at least two language \$ three optional subject
- He/she is proficient in understanding, analysing advanced skills and knowledge in the subjects

The institutions has a healthy and advanced mechanism of communicating the course outcome and programme specific outcome. first of all they are displayed in the institutional website for the easy communication of the students in the induction programme for the fresher. They are also displayed in the library and premises.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The institution is continuously engaged in an evaluation method of measuring its attainment of Cos and POs already stated by it. It may be summed up as follows:-

The data of the number of the students who graduated from the institution and who pursued higher education is an indicator of successful attainment of the stated objectives. About 15-20% of the passed out graduated pursued higher educational institution of repute.

About 40-50% of the passed out graduates who passed out from the institution successfully get employment in various capacities in government, semi- government and private sectors.

About 20-30% of the graduates are self-employed in sectors like agriculture, business, and transportation. Since majority of the students are from rural and agricultural families, they are successfully developing their own farm and contribute to agricultural production and thereby to nation building.

There are a few graduates from our institution who work in the social sector, political sector NGOs and other service sectors.

The institution since its mark in the university examination.

Moreover, the institution , catering to the needs of the rural and agricultural population of the region, has been successful in creating graduates who are trained in human values, political and social consciousness and awareness about rural social consciousness and awareness about rural economy. In this way, the institution can boast of a high level of attainment of Cos and POs in the region.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)**Response:** 60.09**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
52	14	102	75	37

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
112	98	103	75	78

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey**2.7.1****Online student satisfaction survey regarding teaching learning process****Response:** 2.62

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

not yet

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 0**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards**3.3.1****Number of research papers published per teacher in the Journals notified on UGC care list during the last five years****Response: 0****3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.07

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities**3.4.1**

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The institution has organizing number of Extension activity in the neighboring villages. These activities includes Cleanliness Campaign, environment awareness, Water Conservation, Superstition elimination ,anti-dowry , Child labor, health Camp, Yoga Camp, minority, Constitution, Voting awareness Campaign and so on.

All students of our institute as well as volunteers of national Service schemes actively participating in all the activities mentioned above.

The institution is works to bridge the gap between rural and urban.

The institution has an NSS squad of 50 volunteers which was recognized by the university in 2019. Both boys and girls participate in it and new students are admitted after every two years. The

organization organizes special labor culture camps in very remote and adopted villages. Volunteers of Rashtriya Seva Yojana Well as other students actively participate in this. This camp lasts for a week.

As it is an innovative activity for students, it creates problems for students. During the camp, the volunteers interact with the villagers, the students study the rural lifestyle, the problems arising in the rural areas, the socio-economic status, and raise the awareness of the society through entertainment and cultural programs to overcome the difficulties there.

The experience is a bit difficult for volunteers from urban areas but students from rural areas are doing excellent awareness work in front of the society by counseling them. In that case, communication is helpful for their overall development. The student learns about the surrounding problems. And emphasizes on cultivating social values. In rural areas, the organization conducts an eight-day camp every year in remote and rural areas to eliminate many problems such as early marriage of girls, sickle cell disease, superstition, addiction, child labor, ignorance of government schemes, lack of education, health problems.

In the last five years, the organization has collected financial funds by holding financial relief rallies for flood victims, tree plantation programs, cleanliness campaigns, beti bachao-beti padho, feticide eradication, superstition eradication, Pani Adwa-Pani Jirwa campaign, labor donation, helth camp, yoga camp, blood donation camp, World women's Day, Youth Day, Gender Equality, Constitution Day, martyrs' Day, Competitive Exam Guidance, World Wetland Day, Majhi Vasundhara Campaign,

In the last five years, the institute has done the work of inculcating values among the students and the society through activities such as majhi Vasundhara Abhiyan, Amrit Mahotsav of Freedom, Swachh Bharat Abhiyan, cultural programs etc.

File Description	Document
Upload Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Not yet.

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 15

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5	5	1	4	0

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 0

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The institute has only one faculty that is 3 years undergraduate degree course namely BA in Civil Services. Therefore institute has adequate infrastructure for teaching-learning and ICT. The institution has its own G + 1 building with adequate parking facility and 3.187 acre greenery campus which includes playground. In last four year, there was only one section but from last 2022-23 Session University given approval to one more section also. There are 5 class rooms right now but not ICT enabled facilities as it is non- grant private college. The institute has computer lab, seminar hall with LCD projectors and library with separate reading room for effective teaching- learning. The librarian has one computer and printer along with availability of Wi-Fi facility for all teachers, staff and students. The library is enriched with books, daily newspaper (including The Hindu, Indian Express, The Times of India, Loksatta, Dainik Bhaskar, Lokmat and others), and monthly magazine like Vision IAS, Chankya Mandal, Cronical, Yojana and others. The institution also includes common room with table, sealing fan, mirror and charging socket.

The institute has somewhat limited facilities for sports activities. Kho-Kho, kabbadi, volleyball, football, shot-put throw, discuss throw, javelin throw, long jump, high jump, 400 meter running etc. outdoor games and chess, carom, and badminton like indoor games played in the institute. The institute has one temporary built hall also for cultural event. Every year annual day function is celebrated in the same hall. The greenery in the institution also helps to create fresh and beautiful environment for teaching and learning.

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 29.2

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
4.17	6.96	10.61	26.69	0.07

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource**4.2.1**

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The institution has a well-furnished library with sufficient numbers of books. At present the library has 1542 books and subscribes to 09 journals and periodicals. The library has installed KOHA software on this month of march 2024 and hence the work of digitalizing database of books into the software is going on which is already available in excel format. The institution is planning for Library Management System and it will be installed very soon. However, the students can search books available in the library by going through the database of books installed in the library computer. The students are also provided with the Wi-Fi facility in the library and they can search as per requirement. As an ambitious step towards providing e-resources to the students, the library has membership of K.K.S.U University K. Hub Services centre in which the application is provided student. With the help of this, the students have unlimited sources of accessing e-resources.

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The institution has adequate IT facilities and internet facilities for its smooth functioning. There are 06 Desktop Computers and 2 Laptops in the institution. Two desktop computers are used for administrative support in the office. One desktop computer is used in the Principal's Office. One desktop computer is used by the librarian. All these computers are attached to printers. Ten desktop computers with internet facility are made available exclusively to the students. Two Laptops are used by the Teachers for ICT enabled teaching. One Scanner cum Photocopy Machine is used in the Administrative office. One more independent scanner is also used in the office. One more independent Photocopy machine with high speed of 45 prints per minute is also used in the office. All these Scanners and Photocopy machines are attached to computers. All these computers are also connected to the LAN.

File Description	Document
Upload Additional information	View Document

4.3.2**Student – Computer ratio (Data for the latest completed academic year)**

Response: 94.83

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 6

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 24.05

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
10.74	8.16	4.95	11.66	4.44

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 81.82

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
360	383	399	317	301

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 35.47

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
285	155	50	140	133

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 21.43

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
10	15	10	10	15

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
52	14	102	75	37

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 3.18

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	1	0	2

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	0	0	0

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.3.2**

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 4.8

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
8	10	0	0	6

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni association is a great community which endeavors to impart, collaborate and share collective experience. It plays a key role in society and environment to be a better place. The alumni association registered on 20/09/2023. It has been functioning for many years as a supportive and mentor unit of the college. The college has illustrious alumni who spread over different parts of our city with great positions and designations. Representatives of alumni are nominated on administrative and academic committees. Alumni association works for the development of college and their suggestions are considered. Alumni suggestions are considered. Alumni association has been always support services to the institution. We have a lots of personalities in the field of literature, music, sports and even entrepreneurship.

- **Other support services :-**

Alumni association organized several programs for the benefits of students.

- **Alumni meet & Felicitations :-**

Alumni meet is arranged for motivation and guidance of the students. Meritorious students are felicitated by eminent alumni. They share their own experiences and encourage students to get success in life. In addition to this, some post graduate departments organized alumni meets at the departmental level.

- **Guest Lecture Series and Workshops :-**

Alumni association organized guest lecture series and workshop. It conducted subject wise guest lectures and workshops on oratory skill, personality development, communication skill, skill development and entrepreneurship etc. A lecture series on different topics is arranged in the college by distinguished alumni to share their varied experiences. By arranging the series of guest lectures, the institution intended to utilize the substantial contribution of our alumni in the academic field. The programs also offered opportunities for the outgoing students to interact with our renowned alumni who are working in the diverse fields and emulate their models.

- **Career Guidance and Placement Services :-**

Alumni, who attached with administrative positions, conducted career guidance programs. They guided students for different career opportunities and prepared them for interviews, group discussion, aptitude test etc. They also offered placement to the students and helped to achieve their career goals.

- **Blood Donation Camp :-**

Alumni organized blood donation and blood testing camp in, college campus.

- **Participation in Outreach Activities :-**

These organization`s participated in colleges community outreach programs i.e. Distribution of food and Clothes in old age home, cleanliness drive, services in covid pandemic period, social Diwali festivals at tribal area.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision To provide excellent academic orientation to the learners coming from the rural areas so as to make them useful citizens of the nation.

Mission : To develop professional attitude and competent learners in the chosen areas of learning.

Nature of Governance : Ravikant Ragit prashashkiya Mahavidhyalay, Ramtek is affiliated with Kavikulguru Kalidas Sanskrit University Ramtek on 18 July 2001. This institution is organized by Disha Bahudeshiy Shikshan Prayatan va Paryavarn Vikas Sanstha Ramtek. It was founded by the great visionary Mr. Ravikant Vithhalrao Ragit with the purpose to the tribal and rural population in and around Ramtek. The institution is on 29 June 2001 recognized by the government of Maharashtra it is recognize by the UGC under section 2 (f) UGC Act 1956. The institution is registered under All India Survey of Management Information system (MIS) of the government of Maharashtra. From its humble beginnings, the institution has come a long way. Today it is a leading institution at Ramtek which provides B.A civil services course. There is an admirable coordination between the top management, College Development Committee (CDC), Principal and staff of the college which implement quality related policies and plans effectively for quality improvement and its sustenance. The Principal look after a democratic and participatory mode of governance with all stakeholders participating actively in its administration for overall development of the college. The Governing Body of the parent institute decentralizes the administration as per its constitution. IQAC, the Heads of Departments, the Chairmen of different committees along with the staff representatives on higher decision-making bodies play an important role in defining the policies and implementing the same.

Decentralization and participative management of staff in the institutional governance: The college promotes decentralization and participative management through involvement of all its stakeholders. The Principal, Vice Principals, IQAC co-ordinator, HoDs, Registrar, Office Superintendent and support staff look after academic and administrative leadership of the college. Some of the participative practices are as follows:

1. The Principal is academic and administrative head of the institution and looks after the governance of institution under the guidance of Office Bearers of the Sanstha and College Development Committee.
2. Nomination of senior faculty members in administrative committees, Coordination Committee and Examination Committee.

3. Appointment of Head of departments and Class teachers for planning and execution of curricular, co-curricular and extra-curricular activities.
4. The Registrar looks after office administration, the Office Superintendent tackles correspondence with government, university and parent institution, the Head Clerk handles financial matters, Senior and Junior Clerks look after admission, scholarships, salary, enrollment and examinations, Lab Assistant and Lab Attendants take care of laboratories, Librarian, Assistant Librarian and Library attendants look after administration of library and Peons shoulders the responsibility of cleanliness of college premises.
5. Members of Examination Committee look after the smooth conduction of examinations.
6. Statutory and non-statutory committees contribute in smooth functioning of the college. The participative governance of the institution is reflected through Student representation on college committees and involvement of stakeholders in institutional activities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The college has prepared a prspective plan for the period of five year commencing from academic year 2018-19 to academic year 2022-23. the perspective plan has been checked out in the review of quality indicators of seven criterion determine by NAAC.

internal quality assuarance cell IQAC of the college has taken initiative in the preparation of perspective plan. inputs from all managements, their expectations, Management policies, and goals and objectives of the college are considered as a base for the formulation of perspective plan.

The IQAC plays an vital role in maintaining and enhancing the quality of the institution and suggest quality measures. Feedback from all management and the recomendations of the IQAC are taken into account in the drafting of the perspective plan.

Introduction of new academic courses, focus on cross cutting issues like gender, climate change,

environmental education, human rights and ICT, Organisation of capacity building programs/activities for students, attainment of quantitative and qualitative academic results at university examinations, promotions of innovative teaching learning methods, use of summative and formative evaluation methods, IT input in admission up keep and augmentation of infrastructural facilities, up gradation of library facility, upgradation of departmental libraries provision of ICT equipment to academic departments and support services, strengthening student support mechanism, organisation of sports and cultural events of Kavikulguru Kalidas Sanskrit University, Ramtek. Enhancement in students participation in different sports and cultural events, arrangements of placement activities, focus on students progression to higher education, effort for minimizing drop-out rate, insure students active involvement of students in administrative and academic committees, provision of academic leadership by the management, conduct of academic and administrative audits, strengthening IQAC activities, implementation of institutional best practices, focus on energy conservation, tree plantation, hazardous waste management, etc. are some of the majors taken at priority basis for quality sustenance and enhancement and prepare the perspective plan.

The perspective plan has been discussed with management, reviewed and approved in the local managing committee of the college. the perspective plan reflects our sincere efforts to design the institutional quality framework from attainment of its goals and objectives and cope up with the changing perspective of higher education in the context of globalization.

Our vision: To provide excellent academic orientation to the learners coming from the rural areas so as to make them useful citizens of the nation.

Our mission: To develop professional attitude and competent learners in the chosen areas of learning.

Objectives:

1. To provide platform that encourage to learn and to think innovative.
2. To promote individual dignity, respect diversity and peace.
3. To cultivate atmosphere of intellectual.
4. To develop students to compete in the examination like MPSC, UPSC, Banking etc.
5. To impart knowledge that will not only help them to encounter real life situation but also give them conducive.
6. To inculcate moral values and social responsibility.
7. To provide quality education, equip them with analytical insight, intellectual maturity, strength of purpose(Motivation) and willingness to work hard conforming of ethical the values.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution is committed to the welfare of its teaching and non teaching staff. Though there is no welfare society of hte employees, the institution supports the needy members to take loans from banks and other financial institutions. For example, salary certificates and other necessary documents and also provides deduction of the instalments from their salary of the concerned.

File Description	Document
Upload Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 25

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	6	0	0

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Our institute is non-grant institute, so we are not received salary, non –salary, UGC, RUSA, DST and any other grant except NSS Fund and scholarship. Our institute is managed their own finance that is self-finance. If any finance crises, college owner and trust applied for loan from bank.

Therefore for the optimum utilization of financial resources, the college constituted Planning Committee, College Development Committee, Purchase Committee, College Beautification Committee, and Internal audit committees. The institute appointed registered Chartered Accountant for internal financial audit. The budgetary provisions are approved by the College Development Committee. The quotations for the purchase of all the items are also scrutinized. The comparative rate statements are placed before the purchase committee. After going through the rates, quality of the items and negotiation, the purchase committee takes decision to place the orders for purchasing. Through this process, the financial resources

are optimally utilized. The building construction committee also follows the same process. It looks after the quality of material and constructions the fees are collected from the students as per University directions and utilized under the proper. Currently, no donations received from alumni and philanthropists.

The college academic work is in only one shifts 10 am to 5 pm. The infrastructural facilities like hall and college ground are given to only to conduct various Government, Non-government and Social organizations events.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The institution has recently constituted its IQAC on 17th march 2023. Even before that, the institution had an effective Local management committee. There were a number of committees to monitor and coordinate the activities of the institution. The Curriculum Monitoring Committee, Exam Department Committee, NSS Committee, Women's Cell, Time table Committee, Ant- Raging Committee, Grievance redressal Cell have successfully contributed to enhance the academic and administrative performance of the institution. The institution was recognized under 2(f) of the UGC Act 1956 on 31st Aug.2023. The institute every year gets its temporary Affiliation from K.K.S.U. Ramtek. Our institute has successfully completes the process of on-line submission of IIQA for the purpose of Assessment and Accreditation. Institute also initiated to prepare self-study Report (SSR) of the institution within a short span of time. These two practices, initiated by IQAC, shall definitely upgrade the overall quality improvement of the institution. We shows the timetable, notices regarding various academic programs calendar on our notice boards. We also made Annual plan and academic calendar for the self preparation while teaching.

File Description	Document
Upload Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: D. Any 1 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The well-known philosopher Karl Marx said that the progress of society can be measured by the social position of women in society. In our society, even today in 21st century women are considered secondary. Hence they are denied equity. The family, school/college/institution and government can play important role to achieve gender equity.

Our institute not carried out gender audit but some measures are initiated by institution for promotion of gender equity.

Safety and Security: The institute provided safe and secure environment provided to all. Identity Cards are provided to all students, teachers and staff and it is compulsory to wear this identity cards. The institute installed CCTV surveillance with strict monitoring at different places i.e. Principal room, administrative office, staff room, library, parking etc. Our college campus is totally secured with compound wall. The internal complaint committee, discipline committee, vishakha committee and anti-ragging committee are formed. Self-defense technique workshop are also started from this 2023-2024 session.

Common Room: The separate common room is available in the institution. It is well-ventilated and facilities like chair, table, charging socket, and mirror are also provided.

Gender Sensitization Activity:

- College promoted girls students to participate in sports and therefore as result of this, girls in the institution selected in university games for Kabbadi, Kho-Kho, Running and Shot foot.
- Every year International Women's Day program is essentially celebrated to embrace womanhood and encourage girl's students to face every portable difficulty in society.
- Lectures on 'Women Empowerment', 'Constitutional rights' were also organized in the college.
- Lecture on "Competitive exam and Opportunities in Higher Education" was also organized in the college.
- Some Special competitions are organized every year to bring out the latent qualities of girls which includes Rangoli Competition, Mehndi Competition, Food Festival, Poster competition etc.
- In every year in NSS camp both male and female students prepared food together to break taboo that household is work of only women.
- Management of our institute also encourages equality in staff and therefore recruited women as teacher, and other staff.

File Description	Document
Upload Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: C. 2 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

India is known as one of the most diverse country in the world. People of different castes, gender, class, creed, religions, cultures, languages live together delightfully in it. Everyone respects each-others religions, cultures, languages and therefore our country remained united. Now, New Education Policy 2020, starts its job over the years by admitting women students from different socio - economic strata as per merit in order to create inclusive environment of teaching learning.

Our education system created value-based pupil. Our institute also trying to give value based education by creating inclusive environment. Both rural and urban students of different caste, class and background are studied happily in the institute. Our institute offer free admission to the students from SC, ST AND OBC. The institute also conducted different program to formed communal harmony amongst students. In every year Ganesh Utsav Festival is celebrated in the institute in which different classes take responsibility of a day and organized different competition throughout 5 days of festival. On 14th October Dhamma Chakra Din is also celebrated in the institute by conducting lecture on Doctor Ambedkar and Buddha's philosophy. International indigenouse day is also celebrated in every year. In last year, Essay competition were organized. Independence Day, Republic Day, Maharashtra Day is celebrated every year for inculcation of values of patriotism, freedom, nationalism, harmony, brotherhoodship. International women day isalso celebrated every year to promote gender equality. In annual program Rangoli competition, Mehandi competition is organized to promote skills of girls students. World environment day, Tree plantation, cleanliness drive, environmental promotional rally, blood donation camp, swachh bharat abhiyan, NSS camp etc activities are conducted as responsible citizens. International Yoga Day, Annual day program celebrated every year. On 26th November, every year constitution day is celebrated and the lecture on "Fundamental rights of constitution" was also conducted for awareness of constitutional rights, values, duties and constitutional morality. Birth and death anniversary of national freedom fighters, great personalities, leaders is celebrated as fundamental duty.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices**7.2.1**

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best practice 1:

Title of practice: To create awareness among rural students about administrative and civil services exam.

Objective of practice:

- 1.To create awareness among rural students for building carrier in administrative service.
- 2.To provide students a strong base of civil services through this course.
- 3.To develop a sense of social and civic responsibility among students.

The Context:

In modern times, administration is playing most important role in democracy. It will provide chance to serve the nation and people. Many people working in the administrative and civil services in India are mostly urban dwellers. Growing up in a competitive environment in the city, they are aware of this exam in early age of their life and hence they started the preparation for respected administrative service. But students from rural areas specially SC, ST, OBC category marginalized students lag behind. Even today, there is not enough awareness in the village about this exam. And that is why our institute is trying to create awareness and providing base of civil services syllabus to the rural students through this rare degree course so that students from rural and marginalized background can also took interest in administrative and civil services.

The Practice:

- Conducting various guidance lectures throughout the year for preparation for competitive examination.
- Conducting regular lecture on syllabus based on civil services and other current issue too.
- Conducting quiz competition, essay competition.
- Teaching students through mother tongue so that it is easy to understand for students.
- Availability of competitive books, journals, references, magazines and number of newspaper in library.

Evidence of success:

It is very challenging for us to aware and prepare rural students for administrative service as there is no study environment in their house and in their village. Many students are of poor background and therefore they are working part time in their agriculture or in any shop. But, still we are trying hard for developing interest and providing facilities to them. Till now no students from our institute recruited in All India Service and Central service. But some of students joined Indian army, SSC, police and other state exam too.

Problems Encountered and Resources Required:

1. Almost half of the students come from more than 25-30 km distance.
2. Many of girls are not got permission to spend extra hour in college library and in reading room.
3. Many students are from poor and marginalized background therefore they are doing part time job or agriculture in their village.
4. Shortage of staff in college as it is non-grant institution.
5. Economic problems.
6. Students not got competitive and study environment in their houses.

Best practice 2:

Title of practice: Developing a personality and character of students through NSS

Objective of practice:

1. To develop a personality and character of students through voluntary community services.
2. To identify the need and problems of community and involve themselves in problem solving and awareness exercise.
3. To develop among themselves a sense of social and civic responsibility

The Context:

We believe in Mahatma Gandhi's thought, "Not Me but You" i.e. 'Community' before 'self' and find NSS as best program to develop a personality and character of students through voluntary community services. NSS is started on August 2019 in our institution. Since starting, NSS unit in the institution is consecutively working in the service of society which consist of 50 intake capacity.

In last five years since 2018, environment awareness program, cleanliness drive, blood donation camp, competitive exam program, flood relief fund campaign, posters competition, guest lectures and other many programs was held under this.

Every year 7 day Shram Sanskar Shibir (NSS Camp) is organized in village. Under this, cleanliness drive, street play, socio-cultural program developing integration and social harmony amongst people and health camp program was held which ensure large number of community participation. Many students are connected through people of villages for lifetime, many of aware about problems and social issues in villages.

Hence, NSS unit attempts to establish meaningful linkages between 'Campus and Community', 'College and village' and 'Knowledge and Action'.

The Practice:

1. Shram Sanskar Shibir (NSS Camp) is consecutively organized every year in different villages

- except 2020-21 year because of covid 19.
2. Tree plantation program in and around the campus is organized.
 3. "Say no to plastic" awareness campaign was held and collected plastic from different areas of villages.
 4. Blood donation camp was held.
 5. The eco - friendly, energy - saving electrical appliances, LED lights were installed.
 6. "SAVE ELECTRICITY, SWITCH OFF WHEN NOT IN USE ", No to Plastic" are displayed at various places within college to save electricity.
 7. Poster competition and Rangoli competition is organized on theme of environment and gender equality.
 8. Organized various awareness programs through seminars, rally, street play; poster, various competition and lectures.
 9. Flood relief fund also collected for victims of climate change.

Evidence of success:

A sense of social and civic responsibility is developed among students about problems and social issues in villages. It has been noticed that Students participated in NSS activities also activated in society and other programs of colleges.

People of villages are also connected socially to the students and teachers through NSS 7 day camp. The effect of awareness about education, superstition, environment, health are increasing in village.

Problems Encountered and Resources Required:

Somewhat financial difficulties were faced. Many girl students are unable to participate because of their family issue.

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

"Vision and action together can change the world" keeping this vision in the mind and in order to make thought oriented towards society our institution is continuously working. The institution was established with the aim of creating awareness of administrative and civil servant exams amongst rural students so that their participation in administration can increase.

Ravikant Ragit Prashaskiy Mahavidyalaya is affiliated to Kavikulguru Kalidas Sanskrit University, Ramtek. The college was formally opened on 18th July 2001 in which college offers BA Civil Services 3

years degree course under the faculty of humanity and this is our distinctiveness as this course is differ than other normal BA course. This course provides strong base of civil services to the students hence they can get advantage of it other normal BA students. That is to encourage students to prepare for administrative, civil services and other competitive examination.

The implicit goal of the college is to cater the need of rural students and thus contribute to the national development of composite cultural country. In modern times, administration is playing most important role to execute public policy. Many people working in the administrative services in India are mostly urban dwellers. Growing up in a competitive environment in the city, they are aware of this exam early and hence the students prepare hard for it. But students from rural areas lag behind. Even today, there is not enough awareness in the village for this exam. And that is why our institute is trying to create awareness among the rural students through this course with the view that the students here should join the administrative service.

According to the aim, the college has good infrastructure, well enabled classrooms, multipurpose hall, reading rooms, well equipped library, experience teachers, well maintained playground, etc. which gives conductive and encouraging ambience to the students and faculty. The library also consist of different types of competitive exams books, number of newspaper like THE HINDU, INDIAN EXPRESS, THE TIMES OF INDIA, THE HITWAD, LOKSATTA, LOKMAT, DAINIK BHASKAR and other many newspaper, monthly journals and reference books. Students can issue books for 15 days on BT card too.

The institute organizes different lectures guiding about competitive exams throughout year. The institute also organized different programs like essay writing competition, quiz competition, 7 day NSS camp to develop among themselves a sense of social and civic responsibility

The most important thing is that teaching learning language of the course is Marathi which is mother tongue language and therefore it is easy for students to understand concept.

5. CONCLUSION

Additional Information :

Best activities are conducted by our institution under NSS Unit. We are also performing good at university and state level sports.

Concluding Remarks :

We are trying our best to fulfil our weakness and working hard for the improvement of our institute.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.2	<p>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats) Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>133</td> <td>82</td> <td>88</td> <td>68</td> <td>85</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>130</td> <td>72</td> <td>88</td> <td>64</td> <td>79</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>133</td> <td>82</td> <td>88</td> <td>68</td> <td>85</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>131</td> <td>82</td> <td>88</td> <td>68</td> <td>85</td> </tr> </tbody> </table> <p>Remark : DVV has made changes as per the report shared by HEI.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	133	82	88	68	85	2022-23	2021-22	2020-21	2019-20	2018-19	130	72	88	64	79	2022-23	2021-22	2020-21	2019-20	2018-19	133	82	88	68	85	2022-23	2021-22	2020-21	2019-20	2018-19	131	82	88	68	85
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3.3.1	<p>Number of research papers published per teacher in the Journals notified on UGC care list during the last five years</p> <p>3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	1	0	0	0	0	2022-23	2021-22	2020-21	2019-20	2018-19	0	0	0	0	0																				
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1	0	0	0	0																																					
2022-23	2021-22	2020-21	2019-20	2018-19																																					
0	0	0	0	0																																					

Remark : DVV has considered the input as "0" as no documents were provided by HEI.

3.4.3 *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
15	9	1	7	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
5	5	1	4	0

Remark : DVV has made changes as per the report shared by HEI.

3.5.1 *Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

Answer before DVV Verification :

Answer After DVV Verification :0

Remark : DVV has made changes as per the report shared by HEI.

4.1.2 *Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
70.58	58.16	24.77	23.41	40.97

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
4.17	6.96	10.61	26.69	0.07

Remark : DVV has made changes as per the report shared by HEI.

4.4.1 *Percentage expenditure incurred on maintenance of physical facilities and academic support*

facilities excluding salary component, during the last five years (INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
43.22	35.55	24.77	23.41	40.97

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
10.74	8.16	4.95	11.66	4.44

Remark : DVV has made changes as per the report shared by HEI.

5.1.2 *Following capacity development and skills enhancement activities are organised for improving students' capability*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has made changes as per the report shared by HEI.

5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has made changes as per the report shared by HEI.

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during

the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
7	1	0	0	8

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	0	0	0

Remark : DVV has not considered the participation certificates.

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
80	78	0	76	63

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
8	10	0	0	6

Remark : DVV has made changes as per the report shared by HEI.

6.2.2 ***Institution implements e-governance in its operations***

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : DVV has made changes as per the report shared by HEI.

6.3.3 ***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional**

development /administrative training programs during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	2	6	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	6	0	0

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Remark : DVV has made changes as per the report shared by HEI.

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : C. Any 2 of the above

Answer After DVV Verification: D. Any 1 of the above

Remark : DVV has made changes as per the report shared by HEI.

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Answer before DVV Verification : A. 4 or All of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has made changes as per the report shared by HEI.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 17 Answer after DVV Verification : 15</p>																				
1.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>11</td> <td>9</td> <td>10</td> <td>9</td> <td>7</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>8</td> <td>9</td> <td>8</td> <td>6</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	11	9	10	9	7	2022-23	2021-22	2020-21	2019-20	2018-19	9	8	9	8	6
2022-23	2021-22	2020-21	2019-20	2018-19																	
11	9	10	9	7																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
9	8	9	8	6																	
2.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>70.58</td> <td>58.16</td> <td>24.77</td> <td>23.41</td> <td>40.97</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>57.49</td> <td>26.98</td> <td>21.97</td> <td>42.38</td> <td>17.27</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	70.58	58.16	24.77	23.41	40.97	2022-23	2021-22	2020-21	2019-20	2018-19	57.49	26.98	21.97	42.38	17.27
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